

## MINUTES

CITY OF MUSKEGON HEIGHTS

MONDAY JANUARY 12, 2026.

REGULAR SESSION MINUTES

Call to Order: Mayor McGlothin called meeting to order @5:34p.m.

COUNCIL MEMBERS PRESENT: Mayor McGlothin, Councilman Jenkins, Councilman Williams, Councilman Collins, Councilman Kitchen, Councilperson Simmons.

ABSENT: Mayor Pro tem Kitchen.  
Councilman Kitchen in at 5:40pm.

STAFF MEMBERS PRESENT: Chief Maurice Sain, Chief Shawn Roberson, Carolyn Cook, Attorney T. Smith.

AGENDA APPROVAL: **ITEM B1.**  
Motion made by Councilman Jenkins, supported by Councilman Williams to approve the agenda.  
YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.  
NAYS: None.  
Motion passes.  
Privilege motion made by Councilman Kitchen, supported by Councilman Jenkins to add Police Chief contract to agenda under NEW BUSINESS ITEM G5.  
YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

PUBLIC COMMENT:

**ITEM C.** There was Public Comment.

PRESENTATION:

**ITEM D.** Erin Kuhn, West Michigan Shoreline Regional Development Corp.

STANDING ITEMS:

**ITEM E.**

**E1.** Discussion on EGLE Consent agreement.

No Action.

**E2.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to approve the Regular Session Minutes for December 8, 2025 and December 22, 2025.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

**E3.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to approve the Special Session Minutes for December 10, 2025 and December 29, 2025.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

**E4.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to approve the Committee of the Whole Session Minutes for December 15, 2025.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

**E5. Monthly Reports.**

- i. Finance.
- ii. DPW/ Water Filtration.
- iii. Inspections.
- iv. Planning.
- v. Fire.
- vi. Police.

**TABLED ITEMS:**

**ITEM F.**

**F1.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to un-table this item for discussion.

YEAS: Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.

NAYS: Councilman Williams.

Motion passes.

**F2.** Privileged motion made by Councilperson Simmons, supported by Councilman Kitchen to discuss the property at 2536 Peck Street.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

**F3.** Motion made by Councilman Jenkins, supported by Councilman Williams to table this item.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothlin.

NAYS: None.

Motion passes.

NEW BUSINESS:

**ITEM G.**

**G1.** Motion made by Councilman Williams, supported by Councilman Collins to approve the Paradise Event Center to apply for an on premise liquor license with the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothlin.

NAYS: None.

Motion passes.

**G2.** Motion made by Councilman Kitchen, supported by Councilman Simmons to approve the Sub-Committee appointments for 2026-2027 with corrections.

YEAS: Councilman Kitchen, Councilman Jenkins, Mayor McGlothlin.

NAYS: Councilman Collins, Councilperson Simmons, Councilman Williams.

Motion fails.

Motion made by Councilperson Simmons, supported by Councilman Williams to bifurcate the committees and update the titles.

YEAS: Councilman Collins, Councilman Williams, Councilperson Simmons.

NAYS: Councilman Kitchen, Councilman Jenkins, Mayor McGlothin.

**G3.** Motion made by Councilman Jenkins, supported by Councilperson Simmons to move this item to a future meeting after consultation with Mike Franzac by the Interim City Manager.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen.

NAYS: None.

ABSTAIN: Mayor McGlothin.

Motion passes.

**G4.** Motion made by Councilman Williams, supported by Councilperson Simmons to approve the recommendation from the Interim City Manager that the City enter in to a contract with WMSRDC technical assistance services for developing the City Recreation Plan.

Motion withdrawn.

**G5.** Police Chief Contract Discussion.

**CLOSED SESSION:**

**ITEM H.**

Motion made by Councilperson Simmons, supported by Councilman Collins to enter in to CLOSED SESSION.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

Councilman Collins out at 10:32pm  
Councilman Jenkins out at 10:38pm  
Councilman Williams out at 10:41 pm

Meeting adjourned due to lack of quorum at 10:41pm.

Respectfully Submitted,

Jennifer Ross  
City of Muskegon Heights  
City Clerk.