

MINUTES

CITY OF MUSKEGON HEIGHTS

MONDAY FEBRUARY 9, 2026.

REGULAR SESSION MINUTES

Call to Order: Mayor Pro Tem Kitchen called meeting to order @5:35p.m.

COUNCIL MEMBERS PRESENT: Mayor McGlothin, Councilman Jenkins, Councilman Williams, Councilman Kitchen, Councilperson Simmons, Councilman Collins, Mayor Pro tem Kitchen.

ABSENT: None

AGENDA APPROVAL: **ITEM B1.**

Motion made by Councilman Jenkins, supported by Mayor Pro tem Kitchen to approve the agenda.

YEAS: Councilman Williams, Councilman Jenkins, Councilperson Simmons, Councilman Kitchen, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: Councilman Collins.

Motion passes.

PUBLIC COMMENT: **ITEM C.** There was Public Comment.

PRESENTATION: **ITEM D.**

**D1.** Presentation of the Fire Fighter of the Year Award to Fire Marshall Rachel McMillian.

**D2.** Housing Incentives and Strategies to Increase Housing Supply  
Jennifer Hodges, Housing Coordinator, Muskegon County.  
Ryan Kilpatrick, Consultant at Housing Next.  
Jocelyn Hines, Economic Development, City of Muskegon.  
Todd Jacobs,

STANDING ITEMS:

**ITEM E.**

**E1.** Discussion on EGLE Consent agreement.

No Action.

**E2.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to approve the Regular Session Minutes for January 26, 2026.

YEAS: Councilman Williams, Councilman Jenkins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothlin.

NAYS: Councilman Collins, Mayor Pro tem Kitchen.

Motion passes.

**E3.** Monthly Reports.

- i. Finance
- ii. DPW/Filtration
- iii. Inspections.
- iv. Planning.
- v. Fire.
- vi. Police.

TABLED ITEMS:

**ITEM F.**

**F1.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to untable the approval of the Regular Session Minutes for January 12, 2026.

YEAS: Councilman Jenkins, Councilman Williams, Councilperson Simmons, Councilman Kitchen, Mayor McGlothlin.

NAYS: Councilman Collins, Mayor Pro-tem Kitchen

Motion passes.

**F2.** Motion made by Councilman Jenkins, supported by Councilperson Simmons to approve the corrected Regular Session Minutes for January 12, 2026.

YEAS: Councilman Jenkins, Councilperson Simmons, Councilman Kitchen, Councilman Williams, Mayor McGlothlin.

NAYS: Councilman Collins, Mayor Pro tem Kitchen.

Motion passes.

**NEW BUSINESS:**

**ITEM G.**

**G1.** Motion made by Councilman Jenkins, supported by Councilman Williams to approve the Sub-committee appointments for 2026-2027.

After discussion Councilman Kitchen called for the question, supported by Councilman Jenkins.

YEAS: Councilman Jenkins, Councilperson Simmons, Councilman Kitchen, Mayor Pro tem Kitchen, Mayor McGlothlin.

NAYS: Councilman Collins, Councilman Williams.

Motion passes.

**G2.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to approve the recommendation from the Interim City Manager that the City Council of Muskegon Heights instruct the Interim City Manager to pay all current outstanding invoices for services and goods rendered to the City, following the City Council review and approval of these invoices, and also that all reoccurring monthly bills be paid in a timely manner.

YEAS: Councilman Collins, Councilman Kitchen, Councilman Jenkins, Councilperson Simmons, Mayor McGlothlin.

NAYS: Councilman Williams, Mayor Pro tem Kitchen.

Motion passes.

Councilman Collins left at 8:04pm.

**G3.** Motion made by Councilperson Jenkins, supported by Councilman Kitchen to approve the recommendation from the Interim City Manager that the City Council set dates(s) for reviewing the 2026 Budget in preparation for amending the budget and addressing the budget deficit.

YEAS: Councilman Williams, Councilman Kitchen, Councilman Jenkins, Councilperson Simmons, Mayor McGlothlin.

NAYS: None.

Motion passes.

Agreed that a Doodle poll would be sent out.

**G4.** Motion made by Councilman Jenkins, supported by Councilman Jenkins to approve the recommendation from the Interim City Manager that the City Council approve entering an agreement between the City of Muskegon Heights and Muskegon County Board of Commissioners for property assessment administration program.

YEAS: Councilman Williams, Councilman Jenkins, Mayor McGlothlin, Councilman Kitchen, Councilperson Simmons.

NAYS: Mayor Pro tem Kitchen.

Motion passes.

**G5.** Motion made by Councilman Jenkins, supported by Mayor Pro tem Kitchen to approve the recommendation from Prein and Newhoff and Metro Consulting to award the bid for Broadway Phase 3 Construction to McCormick Sand in the amount of \$4,479,895.00, and authorize the Interim City Manager or designee to sign the contract and approve change orders up to \$223,994.78 (5% of the contract) and adopt the resolution an authorize the city Clerk to sign the resolution.

YEAS: Councilman Jenkins, Mayor McGlothin, Councilman Kitchen, Mayor Pro tem Kitchen.

NAYS: Councilman Williams, Councilperson Simmons,

ABSTAIN: Councilman Kitchen.

Motion passes.

Privileged motion made by Councilperson Simmons, supported by Councilman Jenkins to engage in discussion on **ITEM G5**.

Privileged motion made by Councilperson Simmons, supported by Councilman Jenkins to amend the motion to approve instead of engage in discussion.

YEAS: Mayor Pro tem Kitchen, Councilman Jenkins, Mayor McGlothin, Councilman Kitchen, Councilperson Simmons.

NAYS: Councilman Williams

Motion passes.

**PUBLIC COMMENT:**

**ITEM H.**

(Mayor and any other elected official)

(Public comments shall be limited to 3 minutes per person.

A person wishing to address the Council shall state their name for public record. The Council may at their discretion respond to comments and/or questions after all have been received. Public comments will be recorded).

There was Public Comment.

**CLOSED SESSION:**

**ITEM I.**

Privileged motion made by Councilman Jenkins, supported by Councilman Kitchen to table ITEM I1 and keep ITEM I2 on the Agenda.

Motion rescinded.

Motion made by Councilman Williams, supported by Councilperson Simmons to go into CLOSED SESSION for City Manager Search and to remove ITEM I1.

YEAS: Councilman Jenkins, Councilman Williams, Councilperson Simmons, Mayor McGlothlin.

NAYS: Mayor Pro tem Kitchen.

Motion passes.

Councilman Kitchen stepped out before voting.

Enter in to CLOSED SESSION at 9:19pm.

Motion made by Mayor Pro tem Kitchen, supported by Councilperson Simmons to enter into REGULAR SESSION.

YEAS: Councilman Jenkins, Councilman Williams, Councilman Kitchen, Councilperson Simmons, Mayor Pro tem Kitchen, Mayor McGlothlin.

NAYS: None.

Motion passes.

Enter back into REGULAR SESSION at 9:46pm.

Motion made by Councilman Kitchen, supported by Councilman Jenkins that Interim City Manager Merriweather is appointed to the City Manager position with a 2-year contract.

Motion rescinded.

Motion made by Councilman Kitchen, supported by Councilman Jenkins that the Interim City Manager be provided a contract from the City of Muskegon Heights for the City Manager position contingent upon contractual acceptance from both parties.

YEAS: Councilman Jenkins, Councilman Kitchen, Mayor Pro tem Kitchen, Mayor McGlothlin

NAYS: Councilman Williams, Councilperson Simmons.

Motion passes.

**PUBLIC COMMENT:**

**ITEM J.**

(Mayor and any other elected official)

(Public comments shall be limited to 3 minutes per person.

A person wishing to address the Council shall state their name for public record. The Council may at their discretion respond to comments and/or questions after all have been received. Public comments will be recorded).

There was Public Comment.

Councilman Kitchen out at 10:35pm.

Privileged motion made by Councilman Jenkins, supported by Mayor Pro tem Kitchen to approve the resolution of the matter 23-1546-CB, in the amount not to exceed \$150,000 and all parties to sign the resolution before disbursement is due.

YEAS: Councilman Jenkins, Mayor Protem Kitchen.

NAYS: Mayor McGlothlin, Councilman Williams.

ABSTAIN: Councilperson Simmons.

Motion fails.

**ADJOURNMENT:**

Motion made by Mayor Pro tem Kitchen, supported by Councilperson Simmons to adjourn.

YEAS: Councilman Williams, Councilperson Simmons, Councilman Jenkins, Mayor Pro tem Kitchen. Mayor McGlothlin.

NAYS: None

Motion passes.

Adjournment at 10:47pm.

Respectfully Submitted,

Jennifer Ross  
City of Muskegon Heights  
City Clerk.