

## MINUTES

### CITY OF MUSKEGON HEIGHTS

MONDAY MARCH 9, 2026.

### REGULAR SESSION MINUTES

Call to Order:

Mayor Pro Tem Kitchen called meeting to order  
@5:37p.m.

COUNCIL MEMBERS PRESENT:

Mayor McGlothin, Councilman Jenkins, Councilman  
Williams, Councilman Collins, Councilperson Simmons,  
Mayor Pro tem Kitchen, Councilman Kitchen.

ABSENT:

None.

Councilman Kitchen in at 5:37pm

AGENDA APPROVAL:

#### **ITEM B1.**

Motion made by Councilman Jenkins, supported by  
Councilman Kitchen to amend the agenda to add the  
resolution of support for Fiscal Year 2027 Federal  
Community Project Funding.

YEAS: Councilman Collins, Councilman Kitchen,  
Councilman Williams, Councilperson Simmons, Councilman  
Jenkins, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

Motion made by Councilperson Simmons, supported by  
Councilman Collins to change ITEMS F 1, 2 and 3 to reflect  
“recommendation from the Mayor” and “allow the Mayor  
to sign the contracts” removing “Interim City Manager”.

YEAS: Councilman Collins, Councilman Kitchen,  
Councilman Williams, Councilperson Simmons, Mayor Pro  
tem Kitchen, Mayor McGlothin.

NAYS: Councilman Jenkins.

Motion passes.

PUBLIC COMMENT:

**ITEM C.** There was Public Comment.

STANDING ITEMS:

**ITEM D.**

**D1.** Discussion on EGLE Consent agreement.

No Action.

**D2.** Motion made by Councilman Jenkins, supported by Councilman Kitchen to approve the Regular Session Minutes for February 23, 2026 with amendments.

YEAS: Mayor Pro tem Kitchen, Councilperson Simmons, Councilman Jenkins, Councilman Collins, Councilman Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

Councilman Williams stepped out before the vote.

**D3.** 3. Monthly Reports.

- i. Finance
- ii. DPW
- iii. Water Filtration
- iv. Inspections
- v. Planning
- vi. Fire
- vii. Police

OLD BUSINESS:

**ITEM E.**

**E1.** Discussion of the Police Chief Contract.

No action.

**E2.** Discussion of the City Manager Contract.

No action.

**NEW BUSINESS:**

**ITEM F.**

**F1.** Motion made by Councilman Williams, supported by Councilman Kitchen to approve of the recommendation from the Mayor that Council approve the Revitalization and Placemaking Program Public Space Sub-Grant Program Agreement and allow the Mayor to sign the agreement.

YEAS: Mayor Pro tem Kitchen, Councilperson Simmons, Councilman Williams, Councilman Jenkins, Councilman Collins, Councilman Kitchen, Mayor McGlothlin.

NAYS: None.

Motion passes.

**F2.** Motion made by Councilman Williams, supported by Councilman Kitchen. Approval of the recommendation from the Mayor that the City Council approve entering into a contract with Daryl Greene for the providing budget training to city department heads and staff and allow the Mayor to sign the Contract. This training is essential for improving our financial management practices and ensuring that all departments are equipped with the necessary skills for effective budgeting. Note: The Michigan State Treasury is providing the funding for this contract.

YEAS: Councilman Williams, Councilman Jenkins, Councilman Collins, Councilperson Simmons, Councilman Kitchen, Mayor McGlothlin.

NAYS: None.

Motion passes.

Mayor Pro tem Kitchen stepped out before the vote.

Privileged motion made by Councilperson Simmons, supported by Councilman Collins to have the attorney review this document for updates.

YEAS: Mayor Pro tem Kitchen, Councilperson Simmons, Councilman Williams, Councilman Jenkins, Councilman Collins, Councilman Kitchen, Mayor McGlothlin.

NAYS: None.

Motion passes.

**F3.** Motion made by Councilman Collins, supported by Councilman Kitchen to approve the recommendation from the Mayor that Council approve an amendment to the Professional Services Agreement in the amount of \$12,000 to continue support activities for preparing Phase 2 of the TMF study to meet additional ACA requirements and allow the Mayor to sign for the amendment. This additional cost has been approved by EGLE and is at no cost to the City.

YEAS: Mayor Pro tem Kitchen, Councilperson Simmons, Councilman Jenkins, Councilman Collins, Councilman Kitchen, Mayor McGlothlin.

NAYS: Councilman Williams.

Motion passes.

**F4.** Privileged motion made by Councilperson Simmons, supported by Councilman Collins to table ITEMS F4 & F5.

YEAS: Councilman Williams, Councilperson Simmons, Councilman Collins, Mayor Pro tem Kitchen, Mayor McGlothlin.

NAYS: Councilman Kitchen, Councilman Jenkins.

Motion Passes.

**F5.** Tabled per the previous motion.

**F6** Discussion of the Water Bill at 2425 Wood St.

No Action.

Councilman Kitchen out at 8:44pm  
Councilman Collins out at 8:58pm

**F7.** Motion made by Councilman Jenkins, supported by Mayor Pro tem Kitchen to approve the recommendation from the Mayor to approve and adopt the resolution of support for Fiscal Year 2027 Federal Community Project Funding.

YEAS: Mayor Pro tem Kitchen, Councilman Williams, Councilperson Simmons, Councilman Jenkins, Mayor McGlothlin.

NAYS: None.

Motion passes.

**PUBLIC COMMENT:**

**ITEM G.**

(Mayor and any other elected official)

(Public comments shall be limited to 3 minutes per person. A person wishing to address the Council shall state their name for public record. The Council may at their discretion respond to comments and/or questions after all have been received. Public comments will be recorded).

There was Public Comment.

**ADJOURNMENT:**

**ITEM H.**

Motion made by Councilman Williams, supported by Councilman Jenkins to adjourn.

YEAS: Councilman Williams, Councilperson Simmons, Councilman Jenkins, Mayor Pro tem Kitchen. Mayor McGlothlin.

NAYS: None

Motion passes.

Adjournment at 9:40pm.

Respectfully Submitted,

Jennifer Ross  
City of Muskegon Heights  
City Clerk.