

MINUTES

CITY OF MUSKEGON HEIGHTS

MONDAY APRIL 27, 2026.

REGULAR SESSION MINUTES

Call to Order: Mayor McGlothin called meeting to order @5:39p.m.

Mayor McGlothin turned the meeting over to Mayor Pro tem Kitchen to Chair.

COUNCIL MEMBERS PRESENT:

Councilman Jenkins, Councilman Collins, Councilperson Simmons, Mayor Pro tem Kitchen, Councilman Kitchen, Mayor McGlothin.

ABSENT:

Councilman Williams.

AGENDA APPROVAL:

ITEM B1.

Motion made by Councilperson Simmons, supported by Councilman Collins to table ITEM H2 and to add Discussion on King School Property to ITEM G3 under OLD BUSINESS.

YEAS: Councilman Collins, Councilman Kitchen, Mayor Pro tem Kitchen, Councilperson Simmons, Councilman Jenkins, Mayor McGlothin

NAYS: None.

Motion passes.

Motion made by Councilman Jenkins, supported by Councilman Kitchen to approve the Agenda with amendments.

YEAS: Councilman Collins, Councilman Kitchen, Councilman Jenkins, Councilperson Simmons, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: None

Motion passes.

ITEM C.

PUBLIC COMMENT: There was Public Comment.

ITEM D.

PRESENTATION:

1. Ann Cram, State of Michigan Department of Treasury.
2. Matt Mercer, ADP Payroll Services.

ITEM E.

STANDING ITEMS:

E1.

Motion made by Councilman Collins, supported by Councilperson Simmons to approve the Regular Session Minutes April 13, 2026.

YEAS: Councilman Collins, Councilman Jenkins, Councilperson Simmons, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: None

Motion passes.

Councilman Kitchen was not present for the vote.

ITEM F.

TABLED ITEMS:

F1.

Motion made by Councilman Jenkins, supported by Councilman Collins to un-table this item.

YEAS: Councilman Collins, Councilman Jenkins, Councilperson Simmons, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: None

Motion passes.

Councilman Kitchen was not present for the vote.

Monthly Reports:

- i. DPW
- ii. Inspections
- iii. Planning
- iv. Fire
- v. Police

OLD BUSINESS:

ITEM G.

G1. Discussion of the Interim City Manager Contract.

Privileged motion made by Councilman Jenkins, supported by Councilman Kitchen to hire Pearlette Merriweather as the City Manager and come to terms with a contract.

YEAS: Councilman Kitchen, Councilman Jenkins, Mayor Pro tem Kitchen, Mayor McGlothlin.

NAYS: Councilperson Simmons, Councilman Collins.

Motion passes.

G2. Discussion on Police Chief Contract.

No action.

G3. Discussion on King School Project.

ITEM H.

NEW BUSINESS:

H1. Motion made by Councilperson Simmons, supported by Councilman Jenkins to accept the proposal for ADP for \$11,000 and have Interim City Manager Merriweather connect with ADP on Comprehensive Human Resource service as well.

YEAS: Councilman Collins, Councilman Kitchen, Councilperson Simmons, Councilman Jenkins, Mayor Pro tem Kitchen, Mayor McGlothlin.

NAYS: None.

Motion passes

H2. This item was tabled in the Agenda approval.

H3. Motion made by Councilman Collins, supported by Councilman Jenkins to approve the recommendation from the Interim City Manager to approve for 547 from Consumers Energy for the utility Pole relocation on Glendale Street and Amsterdam Avenue, adopt the resolution and authorize the Interim City Manager to sign the Contact.

YEAS: Councilperson Simmons, Councilman Jenkins, Councilman Collins, Councilman Kitchen, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

H4. Motion made by Councilman Jenkins, supported by Councilperson Simmons to approve the recommendation from the Interim City Manager to approve the Lease Agreement with John Deere for Department of Public Works Equipment for an amount not to exceed \$100,392.72

YEAS: Councilman Jenkins, Councilman Collins, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: Councilperson Simmons, Councilman Kitchen.

Motion passes.

H5. Motion made by Councilperson Simmons, supported by Councilman Collins to approve the Interim City Manager that the City Council authorize the Interim City Manager to execute a construction contract Change Order in the amount of \$4,491,638 with Gustafson HDD, LLC. This Change Order is essential for maximizing the Drinking Water State Revolving Fund (DWSRF) Grants from Fiscal Years 2023 and 2024, specifically numbered 7731-01, 7640-01, and 7686-01. The goal is to remove as many lead water service lines as possible from the City of Muskegon Heights' drinking water system, thereby enhancing the safety and quality of our community's water supply.

YEAS: Councilman Jenkins, Councilman Kitchen, Councilperson Simmons, Councilman Collins, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: None.

Motion passes.

H6. Motion made by Councilman Jenkins, supported by Councilperson Simmons to approve the recommendation from the Interim City Manager that Council approve the payment of attached

invoices.

YEAS: Councilman Jenkins, Mayor Pro tem Kitchen, Mayor McGlothin.

NAYS: Councilman Kitchen, Councilperson Simmons.

Motion fails

Privileged motion made by Councilperson Simmons, supported by Councilman Jenkins, to allow the Interim City Manager to pay these invoices and ensure that the attorney gets paid without question.

YEAS: Councilperson Simmons, Councilman Kitchen, Councilman Jenkins, Mayor Pro tem Kitchen.

NAYS: Mayor McGlothin.

Motion passes.

H7. Motion made by Councilman Jenkins, supported by Councilperson Simmons to approve the recommendation from the Interim City Manager that council approve the contractual services for City Parks and City Lots to Tommaine Lawn Care Service for the amount of \$30,900.00 and Minute Man Lawn care for the amount of \$22, 467.00.

Motion was rescinded.

Privileged motion made by Councilperson Simmons, supported by Councilman Jenkins to table ITEM H7.

YEAS: Mayor Pro tem Kitchen, Councilman Jenkins, Councilperson Simmons, Mayor McGlothin.

NAYS: None.

Motion passes.

Councilman Kitchen was not present for the vote.

Privileged motion made by Councilperson Simmons, supported by Councilman Jenkins to suspend the rules and move ITEM J up to before ITEM I.

ITEM J

PUBLIC COMMENT: There was Public Comment.

ITEM I:

CLOSED SESSION:

Motion made by Councilman Jenkins, supported by Councilperson Simmons to go into CLOSED SESSION.

YEAS: Councilperson Simmons, Councilman Jenkins, Mayor Pro tem Kitchen, Mayor McGlothlin.

NAYS: None.

Councilman Kitchen was not present for the vote.

Motion made by Councilman Jenkins, supported by Councilperson Simmons to come out of CLOSED SESSION.

YEAS: Councilman Kitchen, Councilperson Simmons, Councilman Jenkins, Mayor Pro tem Kitchen, Mayor McGlothlin.

NAYS None.

Motion passes.

ADJOURNMENT:

ITEM K.

Motion made by Councilman Jenkins, supported by Councilperson Simmons to adjourn.

YEAS: Councilperson Simmons, Councilman Kitchen, Councilman Jenkins, Mayor Pro tem Kitchen. Mayor McGlothlin.

NAYS: None

Motion passes.

Adjournment at 10:45.

Respectfully Submitted,

Jennifer Ross

City of Muskegon Heights
City Clerk.