



July 1, 2019
CITY OF MUSKEGON HEIGHTS CITY COUNCIL
WORK SESSION AGENDA
MUSKEGON HEIGHTS CITY HALL
5:30 P.M.

A. Call to Order:

Roll Call: Mayor Kimberley Sims	Councilwoman Kellie Kitchen
Mayor Pro-Tempore Vernonell Smith	Councilman Andre Williams
Councilwoman Bonnie McGlothin	Councilman Walter Watt
Councilman Marshall Cook	

B. Agenda Approval

C. Public Comments and/or Questions - On Agenda Items Only

(Public comments shall be limited to 3 minutes per person. A person wishing to address the Council shall state their name and address for the official record. The Council may at their discretion respond to comments and/or questions after all have been received. Public comments may be recorded).

D. Reports

- a. Police
- b. Water Filtration
- c. Inspections
- d. Public Works
- e. Planning

E. Existing Business

- a. None

F. New Business

- a. Presentation - Joyce Parker, MML - City Manager Search

G. Information and comments (Mayor and any other elected/appointed official may make announcements, and the public can utilize this section for additional comments/community announcements).

H. a. Closed Session - Legal Opinion

I. Adjournment

MUSKEGON HEIGHTS POLICE DEPARTMENT

MONTHLY REPORT



Creating a "New Normal" for the Heights

Police Department
Monthly Council Report
May-June 2019



Hon. Mayor Sims and City Council,

The following is a snapshot of the Muskegon Heights Police Department's (MHPD) activities for the above time period. This is not intended to be all-encompassing or show a pattern; work activities differ from month to month and by seasons of the year. It is intended to reasonably represent what activities the Police Department personnel have been engaged in:

1. I made an introductory meeting with Isaiah Gooden. Mr. Gooden is the new AmeriCorps representative hired by the Muskegon County Land Bank and housed in the Temple United Methodist Church (Pathfinders Office) 2500 Jefferson St. His primary focus is to serve as a mentor to young males in Muskegon and Muskegon Heights, between 12 and 18 years of age, and encourage them to avoid violence and illicit drug activities.
2. Ms. Dawn Gran, Finance Officer for the Muskegon Heights Public Schools Academy (MHPSA) and I met to develop a Community Oriented Policing Services (COPS) Office Grant Exploratory Committee. The grant application was denied for MHPSA is "classified" as a "for profit school system."
3. I attended the Muskegon Rotary Club Community Mixer. Because of inclimate weather (high water level) the mixer was moved from Mona Lake to Rowan Park. The event was a huge success. NOTE: SEE PHOTO BELOW



Sergeant Maurice Sain (MHPD) Plays drum with the MHPSA Band at the Rotary Club Community Mixer



4. The MHPD staff attended the City Manager's Employee Appreciation Luncheon held in the Council Chambers in City Hall, 2714 Peck Street. The event was well attended and enjoyed by all.

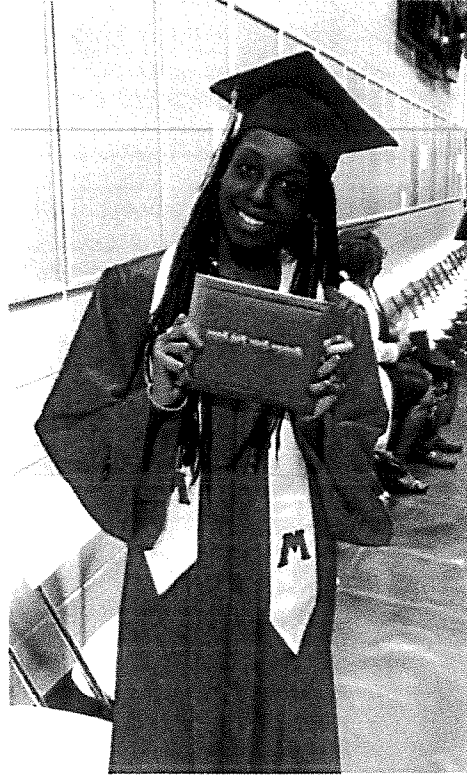
5. Chief Jon Gail, Norton Shores Police Department, hosted a Muskegon County Marine Safety Meeting at 4814 Henry St, Norton Shores. The purpose of the meeting was to allow Sheriff Michael Poulin to review the Michigan laws as to the responsibilities of police and fire chiefs with lakefront properties in their jurisdictions. The Sheriff wanted to make it clear that Sheriff Office Personnel would still respond to accident and emergencies on the waterways. However, they would be there to assist the jurisdictions responsible for the incident and not take over for them, as in the past. The Sheriff explained, if his personnel have equipment and training to handle an incident, he might still have the responsible jurisdictions to file the paperwork. The group agreed with the new arrangement with the Sheriff Office.

5. The MHPD received a \$10,000 grant from the Community Foundation for Muskegon County for a Gaining UNITY through Non-Violent Solutions (G.U.N.S.) program. The purpose of the G.U.N.S. program is to educate students who attend Muskegon Public, Mona Shores, Muskegon Heights Public Academy (the schools where most of the students that live in Muskegon Heights attend) and parents about the dangers, causations and consequences of street firearms violence and accidental shootings as well as the impact on the community. SEE MHPD GRANT APPLICATION FOR DETAILS (application in package)

6. I attended the 13th Annual Muskegon County Sobriety Court Graduation held at the Muskegon Innovation Hub, 200 Viridian Drive Muskegon. The City of Muskegon Heights did not have a graduate this year and I was asked to present certificates to the graduates from the City of Muskegon; Director Jeffrey Lewis had a previous engagement.

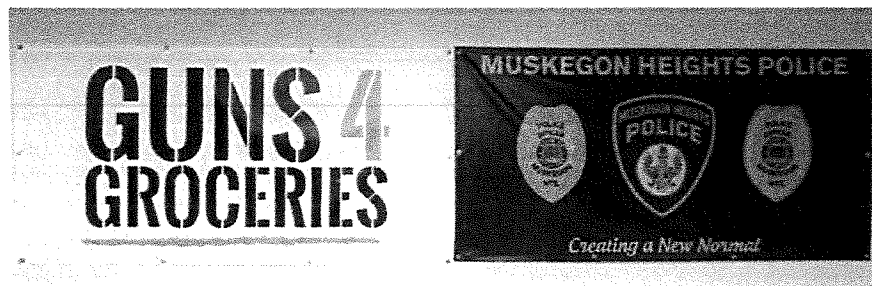
7. Mr. Larry Fife, Woodcliffe Homeowners Association President and I made a radio announcement in regards to the cleanup of Johnny O. Harris Park on 107.3 "The BEAT", 1877 Peck St, Muskegon. We were hosted by Ms. Teresa Taylor-Williams.

8. Some of MHPD staff attended the graduation of Ms. Shaneice Artrice Scott, MHPD Intern Graduation at the L. C. Walker Arena 470 W Western Ave, Muskegon. West Michigan Works also extended her internship with MHPD. She graduated from Muskegon High School and lives in the City of Muskegon Heights. SEE BELOW PHOTO



Congratulations to MHPD Intern Shaneice Artrice Scott!

9. Working with Muskegon Heights Citizens, led by Mr. Justin Williams and Mr. Kevin Commings, both lives in Muskegon Heights, MHPD had an extremely successful Gun-Buy-Back event. Teaming up with these two citizens, we modified the event and named it "GUNS 4 GROCERIES." We also received donation from Meijer Food Store (Norton Shores), Community Foundation for Muskegon County, Scott's Meats (Muskegon Heights), MHPD Drug Forfeiture Fund, the Muskegon County Law Enforcement Community and others. We collected 137 weapons in 6 hours!! Because of our "no questions asked" policy, we estimate about 30 to 35% of the weapons came from the City of Muskegon Heights. SEE PHOTO BELOW





Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dr. Joseph E. Thomas, Jr.", is written over a horizontal line. To the right of the signature, the date "6/27/2019" is written in a cursive style.

Dr. Joseph E. Thomas, Jr.
Chief of Police

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 04/30/2019 - 05/27/2019

COMPLAINTS RECEIVED AND INVESTIGATED

<i>INCIDENT</i>	04/30/19 - 05/27/19
Abandoned Bicycles	
Accident - Fire	1
Accident : All Other	3
Alarms	
Animal Cruelty	
Animals at Large/Bites/Other	3
Arson	2
Aggravated/Felonious Assault	15
Assaults Non-Aggravated	35
Attempted Murder	
Check Well Being	
Burglary: Entry W/O Force (Intent TO Commit)	1
Burglary: Entry W/O Authorization	2
Burglary: Forced Entry	6
Civil & Family Disputes/Other	11
Criminal Intelligence	
CSC/Sex Offenses Other	2
Damage to Property	22
Death Investigations	1
Disorderly/Public Peace	4
Driving Under the Influence of Liquor	
Drunkenness - Except OUIL	
Embezzlement	
Family-Abuse/Neglect-Nonviolent	1
Family/Other	1
Fire Investigation	2
Fireworks	
Fleeing & Eluding	
Forgery/Counterfeiting	
Fraud(Bad checks)	
Fraud(Credit Card/Atm)	10
Fraud (False Pretense)	
Fraud (Computer Hacking/Invasion)	1
Gambling	
General Assistance	2
General (Non-Criminal)	5
Hazardous Conditions	
Health/Safety	1
Hit & Run Motor Vehicle Accidents	6
Human Trafficking - Commercial Sex Act	
Identity Theft - Fraud	
Impounds	7
Incapacitated Person	
Inspections: Other	
Invasion of Privacy - Other	
Justifiable Homicide	
Kidnapping/Abduction	

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 04/30/2019 - 05/27/2019

Larceny-Other	15
Larceny-Theft From A Building	11
Larceny-Pocketpicking	1
Larceny-Theft From A Motor Vehicle	9
Larceny-Theft of Motor Vehicle Parts	1
Liquor Violations - Other	
Lost/Found Property	5
Loud Music	
Mental Illness/Insanity	2
Misdemeanor Traffic Offenses	16
Minors - Delinquent	
Miscellaneous Criminal	1
Missing Persons	2
Motor Carrier/Violations/Warrant Arrest	
Motor Assist	
Motor Vehicle As Stolen Property	
Motor Vehicle Theft	1
Murder/Non-Negligent	2
Narcotic Equipment Violations	
Natural Deaths	1
Neg. Homicide/Manslaughter	
Neighbor Troubles	3
Non-Micr - Hit & Run Motor Vehicle Accident	
Non-Traffic Crash(Private Property)	2
Obscenity	
Obstructing Police/Justice	9
Operating Under the Influence	
Ordinance (Local, Junk, etc.)	16
Other	
Overdose	7
Parental Kidnapping	
Parking Violations-Civil	
Possession of Stolen Property	
Probation Violation	
Property Damage	
Prostitution/Solicitation	
Public Peace - Other	

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 04/30/2019 - 05/27/2019

Recovered Stolen Vehicle	
Retail Fraud - Theft	2
Robbery	5
Runaways - Juvenile	6
Special Investigations	
Stalking/Peeping Tom/Intimidation	8
Stolen Property	
Suicide (or attempts)	3
Suspicious Situations	14
Terrorist Activity - Bomb	
Traffic Crash	16
Traffic Crash: Car/Pedestrian	
Traffic Investigation/Survey	
Traffic Violations-Civil	
Trespass- Other	
Vandalism-No Damage	1
Vehicle Accidents	
VIN Inspection	
Violation of Personal Protection Order	
Violation/Poss. Of Controlled Substance	3
Warrant Arrest/Assist Other Agency	29
Weapons Offense - Concealed	2
Weapons Offense/Other	21
Total:	358

CRIMINAL ARRESTS

CHARGE	04/30/19 - 05/27/19
Animal/Unlicensed/Running Loose/Bite	
Arson	
Assaults & Battery/Simple Assault or Domestic	8
Agg/Felonious Assault: Family - Gun	
Agg/Felonious Assault: Non Family - Other Weapon	
Assault Other	1
Attempted Murder/Felony/Less than	
Burglary: Forced Entry	2
Burglary: Other	
Criminal Sexual Assault/Offense/Other	
Damage to Property: Other/Destroy	2
Disorderly Conduct	3
Domestic Violence	
Driv/Oper Under Influence Liquor/Drugs	
Driving with License Susp./Revoked	1
Drunkenness- (All Criminal)	
Embezzlement	
Escape - Flight/Escape Jail	
Fighting	
Failed to Pay	
FAMILY/OTHER - CONTRIBUTE TO DEL OF MINOR EXCLUDING ALCOHOL	
Failure to Register as Sex Offender/Report	
Family/Non-Support/Neglect	3

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 04/30/2019 - 05/27/2019

Forgery: Pass Counterfeited - Any Object	
Fleeing & Eluding/Escape	2
Fraud: Welfare Fraud/Obtain Welfare	
Fraud- (other)	1
Fraud - (retail)	2
Gambling	
Harassment	
Hit and Run Accident/Failed To Stop and Identify	
Homicide(Other)	
Indecent Exposure (urinating in public)	
Invasion of Privacy/Eavesdrop Other	
Kidnapping (Other)	
Larceny From A Building	1
Larceny: Other	1
Liquor Law Violations	1
Local Ordinance	
Loitering/Prowling	
Misdemeanor Traffic Offenses	
Motor Vehicle Theft: Vehicle Theft, F	
Murder	
Narcotics Paraphernalia/Cocaine	
Negligent Homicide- Other	
No Operators License	
Obstructing Justice/Contempt	21
Open Receptacle	
OWI: OUI Alcohol	
Parental Responsibility	
Parole Violation	
Possession & Sales of Drugs	
Probation Violation	3
Prostitution	
Public Peace/Telephone Used Obscene Calls	
Reckless Driving	
Resisting	2
Robbery: Business - Strong Arm	
Sex Offense - Indecent Exposure	
Shoplifting	
Stolen Property - Concealing & Receiving	
Trespassing/Stalking/Prowling	
Truancy	
TX Used for Harrassment/Threats	
Uttering & Publishing	
Violation of Controlled Substance Act	1
Violation of Personal Protection Order	
Warrant Arrest - Assist Other Agency	
Weapons, CCW, etc.	1
Other	
Total:	56

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 04/30/2019 - 05/27/2019

TRAFFIC VIOLATION TICKETS

CHARGE	04/30/19 - 05/27/19
Allowing Unlicensed Driver to Drive	
Careless Driving	1
Curfew	
Disobeyed Flashing Red Light	2
Disobeyed Stop Sign	5
Disobeyed Traffic Signal	5
Disturbance of the Peace	2
Drove Wrong Way on One Way Street	
Drug Paraphernalia	
Duty to Report Accident	
Equipment/Cracked Windshield	
Failed to Change Address	
Failed to Report Accident	
Failed to Stop/School Bus	
Failed to Use Seat Belt	
Failed to Yield Right-of-Way	2
Failed to Stop on Police Signal	
Fail to Signal	1
False Information to Police	
Fighting	
Following too Close/Fail to Stop	
Gambling	
Hit and Run/Leaving Scene of Accident	
Improper Backing	
Improper Lane Usage/Parking	1
Improper Passing	
Improper Plate/no plate/expired	7
Improper Tint	
Improper Turn	
Loitering	4
Loud & Boisterous	
Loud Music	
Moped/Violation	
No Child Restraint Seat	1
No Headlights/Brake Lights	
No Helmet	
No Motorcycle Endorsement	
No Operators License/DWLS	5
No Operators License on Person/Expired	10
No Proof of Insurance	17
No Rearview Mirror	
No Registration/Expired	1
Obstructing Traffic	
One Headlight/tTaillight (defective)	5
Open Receptacle (car/park)	13
Operating No Business License	
Operating Under Influence of Liquor	
Prohibited Parking (2:00-6:00 a.m.)	

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 04/30/2019 - 05/27/2019

Prohibited Turn	
Public Intoxication	1
Reckless Driving	
Refused PBT	
Resisting & Obstructing	5
School Bus	
Seat Belt Failed to Use	
Speeding	6
Unauthorized Blood Alcohol Level	
Unnecessary Noise (Muffler)	
Windshield Obstruction	2
Other(Burning, Disorderly House, Littering, Trespass Etc)	3
Total:	99

IV. PARKING VIOLATION TICKETS ISSUED

CHARGE	04/30/19 - 05/27/19
Blocking Alley/Street	
Blocking Drive	
Boat Launch Ramp	
No Parking to Corner	
No Parking Zone/Double Parking	
Obstructing Traffic	
Parked 2:00 a.m. to 6:00 a.m.	
Parked in Fire Lane/Hydrant	2
Parked in Front Yard/Terrace/Grass	1
Parked in Handicapped Zone	1
Parked Left of Center	
Parked on Sidewalk	
Parking in 30-Minute Zone/No Zone	
Overtime - 1 Hr - 2HR- 30 MIN	
Total:	4

V. IMPOUNDS

NUMBER OF IMPOUNDED VEHICLES	04/30/19 - 05/27/19
10	10

VI. SUMMARY OF CASH RECEIPTS COLLECTED

DESCRIPTION	04/30/19 - 05/27/19
Auction Cars Sold/Storage Fees	\$3,300.00
Baseball	
Bicycle Registration	

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 04/30/2019 - 05/27/2019

Child Safety Donation	
Bond/Vehicle Forfeiture	
G.U.N.S. Grant	\$10,000.00
Copy Service Fees (Reports)	\$576.00
Crossing Guard/Athletic Event wages	
Forfeiture Funds	
Gun Permits/Registrations	
HIDTA(Wemet)	\$448.70
Impound Fees	\$1,145.00
Marijuana Grant	
Notary	
Online Auction (unclaimed items/forfeited)	
Other (UD10 Sales, Misc. fees)	
Parking Fines Collected	\$150.00
Restitution	
Quarterly Subpeonas	\$959.00
Sex Offender Registry	\$350.00
Subpoena Reimbursement	
TCPS Sharing	\$82.50
Vehicle Savage/VIN Inspection	\$200.00
JAG Grant	
PA 302 Law Enforcement Distribution	
Total:	\$17,211.20

VIII. TRAINING

NO OF OFFICERS / HRS. OF TRAINING	04/30/19 - 05/27/19
9 Officers-Staff/264 Hrs. of Training	0.03

CALLS FOR SERVICE

DESCRIPTION	04/30/19 - 05/27/19
Self-Initiated Calls	324
Walk-in Calls	5
Total:	329

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 05/28/2019 - 06/24/2019

COMPLAINTS RECEIVED AND INVESTIGATED

<i>INCIDENT</i>	05/28/19 - 06/24/19
Abandoned Bicycles	
Accident - Fire	
Accident : All Other	4
Alarms	2
Animal Cruelty	
Animals at Large/Bites/Other	1
Arson	1
Aggravated/Felonious Assault	12
Assaults Non-Aggravated	32
Attempted Murder	
Check Well Being	
Burglary: Entry W/O Force (Intent TO Commit)	1
Burglary: Entry W/O Authorization	
Burglary: Forced Entry	4
Civil & Family Disputes/Other	13
Criminal Intelligence	
CSC/Sex Offenses Other	2
Damage to Property	23
Death Investigations	
Disorderly/Public Peace	1
Driving Under the Influence of Liquor	
Drunkenness - Except OUIL	1
Extortion	1
Family-Abuse/Neglect-Nonviolent	2
Family/Other	
Fire Investigation	1
Fireworks	
Fleeing & Eluding	
Forgery/Counterfeiting	
Fraud(Bad checks)	
Fraud(Credit Card/Atm)	
Fraud (False Pretense)	2
Fraud (Computer Hacking/Invasion)	
Gambling	
General Assistance	4
General (Non-Criminal)	
Hazardous Conditions	
Health/Safety	8
Hit & Run Motor Vehicle Accidents	4
Human Trafficking - Commercial Sex Act	
Identity Theft - Fraud	
Impounds	9
Incapacitated Person	
Inspections: Other	
Invasion of Privacy - Other	
Justifiable Homicide	
Kidnapping/Abduction	1

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 05/28/2019 - 06/24/2019

Larceny-Other	23
Larceny-Theft From A Building	6
Larceny-Pocketpicking	
Larceny-Theft From A Motor Vehicle	7
Larceny-Theft of Motor Vehicle Parts	
Liquor Violations - Other	1
Lost/Found Property	8
Loud Music	
Mental Illness/Insanity	1
Misdemeanor Traffic Offenses	15
Minors - Delinquent	
Miscellaneous Criminal	
Missing Persons	2
Motor Carrier/Violations/Warrant Arrest	
Motor Assist	
Motor Vehicle As Stolen Property	
Motor Vehicle Theft	3
Murder/Non-Negligent	1
Narcotic Equipment Violations	
Natural Deaths	1
Neg. Homicide/Manslaughter	
Neighbor Troubles	3
Non-Micr - Hit & Run Motor Vehicle Accident	2
Non-Traffic Crash(Private Property)	1
Obscenity	
Obstructing Police/Justice	12
Operating Under the Influence	
Ordinance (Local, Junk, etc.)	13
Other	
Overdose	11
Parental Kidnapping	
Parking Violations-Civil	
Possession of Stolen Property	
Probation Violation	
Property Damage	
Prostitution/Solicitation	
Public Peace - Other	

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 05/28/2019 - 06/24/2019

Recovered Stolen Vehicle	
Retail Fraud - Theft	
Robbery	5
Runaways - Juvenile	4
Special Investigations	
Stalking/Peeping Tom/Intimidation	9
Stolen Property	
Suicide (or attempts)	4
Suspicious Situations	21
Terrorist Activity - Bomb	
Traffic Crash	27
Traffic Crash: Car/Pedestrian	
Traffic Investigation/Survey	
Traffic Violations-Civil	
Trespass- Other	4
Vandalism-No Damage	
Vehicle Accidents	
VIN Inspection	
Violation of Personal Protection Order	
Violation/Poss. Of Controlled Substance	2
Warrant Arrest/Assist Other Agency	20
Weapons Offense - Concealed	2
Weapons Offense/Other	21
Total:	358

CRIMINAL ARRESTS

CHARGE	05/28/19 - 06/24/19
Animal/Unlicensed/Running Loose/Bite	
Arson	
Assaults & Battery/Simple Assault or Domestic	4
Agg/Felonious Assault: Family - Gun	
Agg/Felonious Assault: Police Officer - Strong Arm	1
Assault Other	3
Attempted Murder/Felony/Less than	
Burglary: Forced Entry	1
Burglary: Other	1
Criminal Sexual Assault/Offense/Other	
Damage to Property: Other/Destroy	
Disorderly Conduct	
Domestic Violence	
Driv/Oper Under Influence Liquor/Drugs	
Driving with License Susp./Revoked	2
Drunkenness- (All Criminal)	
Embezzlement	
Escape - Flight/Escape Jail	
Fighting	
Failed to Pay	
FAMILY/OTHER - CONTRIBUTE TO DEL OF MINOR EXCLUDING ALCOHOL	
Failure to Register as Sex Offender/Report	
Family/Non-Support/Neglect	1

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 05/28/2019 - 06/24/2019

Forgery: Pass Counterfeited - Any Object	
Fleeing & Eluding/Escape	2
Fraud: Welfare Fraud/Obtain Welfare	
Fraud- (other)	
Fraud - (retail)	2
Gambling	
Harassment	
Hit and Run Accident/Failed To Stop and Identify	
Homicide(Other)	
Indecent Exposure (urinating in public)	
Invasion of Privacy/Eavesdrop Other	
Kidnapping (Other)	
Larceny From A Building	
Larceny: Other	1
Liquor Law Violations	
Local Ordinance	
Loitering/Prowling	
Misdemeanor Traffic Offenses	
Motor Vehicle Theft: Vehicle Theft, F	
Murder: Willful Killing - Gun	1
Narcotics Paraphernalia/Cocaine	
Negligent Homicide- Other	
No Operators License	
Obstructing Justice/Contempt	12
Open Receptacle	
OWI: OUI Alcohol	1
Parental Responsibility	
Parole Violation	3
Possession & Sales of Drugs	
Probation Violation	
Prostitution	
Public Peace/Telephone Used Obscene Calls	
Reckless Driving	
Resisting	5
Robbery: Business - Strong Arm	
Sex Offense - Indecent Exposure	
Shoplifting	
Stolen Property - Concealing & Receiving	
Trespassing/Stalking/Prowling	
Truancy	
TX Used for Harrassment/Threats	
Uttering & Publishing	
Violation of Controlled Substance Act	3
Violation of Personal Protection Order	
Warrant Arrest - Assist Other Agency	
Weapons, CCW, etc.	2
Other	
Total:	45

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 05/28/2019 - 06/24/2019

TRAFFIC VIOLATION TICKETS

CHARGE	05/28/19 - 06/24/19
Allowing Unlicensed Driver to Drive	
Careless Driving	1
Curfew	
Disobeyed Flashing Red Light	2
Disobeyed Stop Sign	7
Disobeyed Traffic Signal	4
Disturbance of the Peace	1
Drove Wrong Way on One Way Street	
Drug Paraphernalia	1
Duty to Report Accident	
Equipment/Cracked Windshield	
Failed to Change Address	
Failed to Report Accident	
Failed to Stop/School Bus	
Failed to Use Seat Belt	
Failed to Yield Right-of-Way	1
Failed to Stop on Police Signal	
Fail to Signal	
False Information to Police	1
Fighting	1
Following too Close/Fail to Stop	1
Gambling	
Hit and Run/Leaving Scene of Accident	
Improper Backing	
Improper Lane Usage/Parking	1
Improper Passing	2
Improper Plate/no plate/expired	7
Improper Tint	
Improper Turn	
Loitering	
Loud & Boisterous	
Loud Music	
Moped/Violation	
No Child Restraint Seat	1
No Headlights/Brake Lights	
No Helmet	
No Motorcycle Endorsement	
No Operators License/DWLS	11
No Operators License on Person/Expired	6
No Proof of Insurance	15
No Rearview Mirror	
No Registration/Expired	4
Obstructing Traffic	
One Headlight/tTaillight (defective)	3
Open Receptacle (car/park)	5
Operating No Business License	
Operating Under Influence of Liquor	
Prohibited Parking (2:00-6:00 a.m.)	

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 05/28/2019 - 06/24/2019

Prohibited Turn	
Public Intoxication	3
Reckless Driving	
Refused PBT	2
Resisting & Obstructing	5
School Bus	
Seat Belt Failed to Use	
Speeding	5
Unauthorized Blood Alcohol Level	
Unnecessary Noise (Muffler)	
Windshield Obstruction	
Other(Burning,Disorderly House, Littering,Trespass Etc)	4
Total:	94

IV. PARKING VIOLATION TICKETS ISSUED

<i>CHARGE</i>	05/28/19 - 06/24/19
Blocking Alley/Street	
Blocking Drive	1
Boat Launch Ramp	
No Parking to Corner	
No Parking Zone/Double Parking	7
Obstructing Traffic	
Parked 2:00 a.m. to 6:00 a.m.	
Parked in Fire Lane/Hydrant	1
Parked in Front Yard/Terrace/Grass	1
Parked in Handicapped Zone	
Parked Left of Center	
Parked on Sidewalk	
Parking in 30-Minute Zone/No Zone	
Overtime - 1 Hr - 2HR- 30 MIN	
Total:	10

V. IMPOUNDS

<i>NUMBER OF IMPOUNDED VEHICLES</i>	05/28/19 - 06/24/19
13	13

VI. SUMMARY OF CASH RECEIPTS COLLECTED

<i>DESCRIPTION</i>	05/28/19 - 06/24/19
Auction Cars Sold/Storage Fees	
Baseball	
Bicycle Registration	

MUSKEGON HEIGHTS POLICE DEPT.

The following is the Monthly Report for 05/28/2019 - 06/24/2019

Child Safety Donation	
Bond/Vehicle Forfeiture	
G.U.N.S. Grant	
Copy Service Fees (Reports)	\$413.00
Crossing Guard/Athletic Event wages	
Forfeiture Funds	
Gun Permits/Registrations	
HIDTA(Wemet)	\$224.35
Impound Fees	\$2,114.00
Marijuana Grant	
Notary	
Online Auction (unclaimed items/forfeited)	
Other (UD10 Sales, Misc. fees)	
Parking Fines Collected	
Restitution	
Quarterly Subpeonas	
Sex Offender Registry	\$350.00
Subpoena Reimbursement	
TCPS Sharing	
Vehicle Savage/VIN Inspection	
JAG Grant	
PA 302 Law Enforcement Distribution	
Total:	\$3,101.35

VIII. TRAINING

NO OF OFFICERS / HRS. OF TRAINING	05/28/19 - 06/24/19
6 Officers-Staff/128 Hrs. of Training	0.05

CALLS FOR SERVICE

DESCRIPTION	05/28/19 - 06/24/19
Self-Initiated Calls	327
Walk-in Calls	6
Total:	333

ZIP *

49444

County

Muskegon

Foundation Applying to: *

Muskegon

Project Name *

G.U.N.S. - Gaining UNITY through Non-Violent Solutions

Requesting funds for:

New Program

Spring 2019 Grant Round *

Check this box!

Does it help meet a required match?

Yes

No

Purpose of Grant: *

The purpose of the GUNS Program is to educate students who attend Muskegon Public, Mona Snores and Muskegon Heights Public Academy and parents about the dangers and consequences of street and accidental gun violence as well as the impact on the community.

Please provide a one-sentence description.

Limit: 50 words

Focus Area *

I - Public Protection, Crime, Justice, Legal Services

Priority/Strategy *

CD - Community Development

Request Type *

40 - Program Development: Grants to support specific projects or programs...

Population Served

Please use this section to share demographic information for the project beneficiaries.

Age *

ALL - All

Gender *

BOTH - Both

Ethnic Code *

ALL - General Population

Economic Group *

ALL - General Population

Disability *

UNKN - Unknown

Population *

GEN - General Population

Impact Area

Please indicate the area(s) of the County that this program will impact. You may select up to three impact areas. Areas listed are Cities, Villages and Townships in our service area.

Impact Area *

MKGC - Muskegon County All

Select up to three municipalities that will be impacted by the project

Impact Area

HTS - City of Muskegon Heights (Muskegon)

Impact Area

CITY - City of Muskegon (Muskegon)

Amount Requested *

\$15,000

Format: \$x,xxx

Total Project Cost *

\$15,000

Format: \$xxx,xxx

Proposed Start Date *

05/01/2019

MM/DD/YYYY
(Date format: MM/DD/YYYY)

Proposed End Date *

06/30/2020

MM/DD/YYYY
(Date format: MM/DD/YYYY)

Agency Executive Information

Full Name *

Janet Robinson

Title *

Community Outreach

E-Mail *

GodivaJMR@aol.com

Phone *

Is the grant contact the same as the Agency Executive?

- Yes
- No

Organization Information

Organization Website

https://muskegonheights.us/police/

Tax Status *

Governmental Entity

Mission Statement and Organizational History *

The mission of the Muskegon Heights Police Department is to maintain order, preserve public safety, and foster a better quality of life. It is the intent of each employee to make our City a better place to live, work, and visit.

This mission statement is born out of the "Departmental Professionalism-Policy & Procedure", that being a four-tier system:

- 1. Professionalism
- 2. Expectation
- 3. Accountability
- 4. Respect

Limit: 100 words

Please share your organization's mission statement and a brief history

Board Members *

Acceptable file types: pdf, doc, docx, xls, xlsx.



Board_Members_Affiliations_Organizational_Chart_002.pdf

Remove File

To help us get to know your organization and aid in the grant evaluation process, please upload your organization's board and/or committee roster, highlighting the board member's primarily affiliation.

You have attached 1 file (58.27 KB). You cannot attach any more files here.

Diversity Matrix - Download this Template

This link will open the Diversity Matrix.

IMPORTANT - DOWNLOAD AND SAVE THE TEMPLATE BEFORE YOU EDIT!- otherwise your work won't be saved.

Please use this tool to consider how the staff and board of your organization reflect the constituents you serve

For your organization in the following categories, please provide the percentage of individuals from diverse populations (for example: African American, Asian, American Indian, etc).

<https://muskegonfoundation.org/wp-content/uploads/Diversity-Matrix.pdf> (<http://muskegonfoundation.org/wp-content/uploads/Diversity-Matrix.pdf>)

Diversity Matrix - Upload it here!

Acceptable file types: pdf.

Choose Files

Upload the Diversity Matrix Template in the link above.

No files have been attached yet.

Does your organization have a diversity & inclusion policy?

yes

no

Your answer to this question does not impact your ability to receive a Foundation grant - but we encourage you to think about what a policy could mean for your organization and the communities you serve. If you're interested, you can view our policy here:

https://muskegonfoundation.org/wp-content/uploads/CFFMC-Diversity-Statement_FINAL_Web-posting.pdf

https://muskegonfoundation.org/wp-content/uploads/CFFMC-Diversity-Statement_FINAL_Web-posting.pdf

Please upload your policy.

Acceptable file types: pdf, doc, docx.



Mission_Policy_doc

Remove File

Upload a file

You have attached 1 file (24,50 KB). You cannot attach any more files here.

Project Details

Project Description *

1. Police, Medical, Social Service and Community Approach to Reducing Gun Violence in Muskegon County is a program designed by The City of Muskegon Heights Police Department, to work in unity with Michigan State Police, Muskegon Heights Optimist, Educational/Healthcare, Social Service Agencies and Muskegon Social Justice Commission and Muskegon Lake Hawks to reach young males and females in elementary, middle and high school to teach them how gun violence impacts the lives of families, friends and loved ones as well as the consequences and outcomes of gun violence as it relates to the criminal justice system, healthcare and the community as a whole. There are four components to the program, 1. Education: Stop gun violence before it occurs, 2. Prevention: Emergency and medical response, 3. Community Outcomes: The long-term economic impact of gun violence, and 4. Parent/Guardian: Role and Responsibility. The City of Muskegon Heights Police department and the partners mentioned herein are taking a proactive approach to tackling and reducing gun violence of all kinds as communities throughout the county are seeing targeted, accidental and domestic gun violence increasing at an alarming rate throughout our communities. Residents to serve goal would be 250 to 500 initially, and branching out.

Limit: 300 words

Enter a general description of your project or program. Include a description of your target audience, including age, gender, etc., as well as an estimated number of residents of our county that you will serve. Please finish with a statement describing the end result you are working toward.

Project Goals & Objectives *

1. Goals to reduce gun violence of all kinds, street and accidental.
2. Bring awareness to the community as it relates to the long term impact of gun violence.
3. Provide trust between the educators, community, law enforcement and healthcare providers.

Limit: 300 words

List the goal(s) of your project, as well as up to three (3) objectives.

Need: What need will your project address and how was that need determined? *

This project will address the need to reduce widespread gun violence, especially among youth ages 8 to 25. In Muskegon Heights alone the beginning of the year we had 7 homicides -gun violent incidents, with 5 being between family and friends. In 2018 we had 383 weapons involved incidents, this includes shots fires, M.D.O.P complaints, weapons confiscated, CPL violations and found weapons. We had 40 person shot with a firearm including accidental shooting, celebratory fire doing holidays and while committing a crime.

Limit: 250 words

Please share research, data, community stories, and observations that highlight why now is the right time to pursue this particular project.

Program Components and Activities *

Program will utilize the Michigan State Police Model of Health program, known as T.E.A.M - Teaching, Educating and Mentoring in our schools focusing on the gun safety portion. Town hall meetings will be done at local churches, community and social groups to address and involve parents. This will be done throughout the year at school and community events programs

Limit: 250 words

Describe the services you will provide, how often you will provide them, and where you will provide these services

Achieving your Goal: What evidence do you have that the activities listed above will achieve your stated goals? *

There is evidence when professionals (i.e. Police, Healthcare and Citizens) work together in a formal education and community based approach that the stated activities will reduce gun violence substantially. Particularly the work of doctors at Cincinnati Children's Hospital (2010) and the 'OK to Say' Program developed by the state Michigan Attorney General (2014) are cited.

Please provide data from past years or similar programs

Limit: 250 words

Program Timeline *

The program will be administered May 2019 - June 2020, during the school year and through the summer; there also will be town hall meetings, and community outreach initiatives to reach parents.

Please provide a detailed timeline for your project

Limit: 250 words

Collaboration *

Muskegon Heights Police Department will present this program in collaboration with the Social Justice Commission, The Muskegon Heights Optimist, The Dwelling Place, Mercy Health, Healthwest, Muskegon Lake Hawks and the 3 local school districts.

Describe how you are collaborating with other organizations and what role they play in the proposed project.

Limit: 250 words

Community Impact *

The impact of GUNS Program will be to:

1. Reduce the percentage (by 5%) of accidental gun injuries and death in the home and street by educating parents, children, teens and young adults by encouraging responsibility and accountability
2. Involve 20% of professionals (i.e. Healthcare, Social Service) in the education and community outreach component to insure that the entire village is involved and committed to reducing GUN violence. We will use gun give-backs, formal parental training and give-away safety locks during outreach programs
3. All students in elementary, middle and high school at Muskegon Public, Mona Shores and Muskegon Heights Academy will participate in TEAM and Ok to Say programs designed to reach and teach students about gun safety, accountability and consequences.
4. Involve 100 parents in Muskegon Heights, Muskegon and Michigan State Police, Police Agency Community Policing Program.

Please share the measurable outputs and outcomes of your project. You will be asked to describe the actual impact when reporting on your grant.

Limit: 250 words

Evaluation *

The evaluation will be based on achieving the outcomes as stated above, as well as getting student input at the beginning and the conclusion of the program. We will use YAC members to assist with gathering information from students in each district and what they expect and why GUNS Program is important. The evaluation results will be used to integrate GUNS Program throughout Muskegon County and begin ongoing dialogue about gun safety and community trust.

Limit: 250 words

1) How will you measure the impact of your project as described above?

2) How will evaluation results be used by your organization?

Sustainability *

Given the level of support of partners such as the Social Justice Commission, Michigan State Police, Dwelling Place, Mercy Health, and Muskegon Heights Optimist and Muskegon Lake Hawks, there is a commitment to continue the success of the GUNS program long-term with existing curriculum and professionals and parental training with future investment based on the first year success.

Limit: 100 words

Please comment on the sustainability of this project. If you do not receive the full amount requested, how will this project change in the short-term? If this project is ongoing, how will you fund it long-term?

Please describe any items listed above that needed further clarification, and elaborate on how the project will be funded in future years. *

By assuring train the trainer the program will be able to continue and address some other issues that target out community i.e. drugs, bullying and etc.

Limit: 200 words

List of staff required for project *

Two Program Coordinators
10 - Trainers
Volunteer agencies such as Youth Advisory Committee (YAC) Committee Members
Muskegon Lake Hawks Basketball Players Community Outreach (volunteer)

Limit: 100 words

Financial Information

Annual Operating Budget *

Acceptable file types: pdf, doc, xls, xlsx.



Copy_of_Copy_of_2019_BUDGET_POLICE.xlsx

Remove File

Please provide your current annual operating budget, including revenues and expenses

You have attached 1 file (28.75 KB). You cannot attach any more files here.

Financial Statements *

Acceptable file types: pdf, doc, docx, xls, xlsx.



M.H._City_Audit_2017.pdf

Remove File

Please provide your organization's most recently completed audited or reviewed financial statements.

You have attached 1 file (1.53 MB). You cannot attach any more files here.

Grant Budget Information

Please download the budget template. After completing the template, please upload the file below.

Budget Template

This link will open the budget template.

IMPORTANT - DOWNLOAD AND SAVE THE TEMPLATE BEFORE YOU EDIT!

<https://muskegonfoundation.org/wp-content/uploads/Grant-Application-Budget.pdf> (<https://muskegonfoundation.org/wp-content/uploads/Grant-Application-Budget.pdf>)

Budget *

Acceptable file types: pdf.



Grant-Application-Budget.pdf

Remove File

Upload the completed budget template

You have attached 1 file (1.62 MB). You cannot attach any more files here.

Budget Narrative *

This narrative is an opportunity to provide description information about the expenses and revenue beyond the budget template.

Limit 250 words

Grant Payment Information

To receive your grant payment via ACH, please complete the ACH payment form ([link below](#)) and email to grants@muskegonfoundation.org (<mailto:grants@muskegonfoundation.org>).

Grant payment via ACH is preferable to the Foundation, but not required. Organizations that don't provide ACH information will be issued a paper check.

Note: if your organization is already set up to receive ACH payments from the Foundation, there is no need to complete this form, unless your banking information has changed.

https://muskegonfoundation.org/wp-content/uploads/ACH-Electronic-Payment-Information-Form_Fillable.pdf
https://muskegonfoundation.org/wp-content/uploads/ACH-Electronic-Payment-Information-Form_Fillable.pdf

Support Files

Acceptable file types: pdf, doc, docx, txt, jpg, jpeg, gif, mp3, mp4, m4a, zip, tif, tiff, png, wav, mov, xls, avi, mpg, xlsx.

Letter_-_Greer_Comm_Foun_re_GUNS_grant.pdf

Remove File

Please attach additional files that support this application. Letters of support from program partners are strongly



Optimist_Club_support_letter.pdf
Remove File

encouraged. When possible, please attach the files as PDF files. Keep uploads brief and relevant!

Select up to 2 files to attach. You have attached 2 files (297.13 KB). You cannot attach any more files here.

Apply

Save Draft

Autosaved to your drafts
(/user/saveddrafts)

[? \(https://www.submittable.com/help/submitter\)](https://www.submittable.com/help/submitter) [Technical help \(https://www.submittable.com/help/submitter\)](https://www.submittable.com/help/submitter) [Privacy Policy \(https://www.submittable.com/privacy-policy\)](#)

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Filtration Director's Report

6/27/19

Honorable Mayor Sims and City Council,

These are some of the more significant activities affecting the water plant. Please review and feel free to ask questions you or your constituents may have about these or any other issues related to the water system.

1. May 2019 pumpage was averaging 1,581,000 gallons of water a day from the plant. The total for the month was 49,023,000 gallons. May 2018 average was 1,597,000 gallons/day and a total of 49,500,000 gallons for the month. The decrease of 477,000 gallons. May 2017 average pumpage was averaging 1,970,000 gallons per day and totaled 61,064,000 gallons for the month amounting to a net decrease from 2017 of 12,041,000 gallons or an 388,419 gallons/day decrease from 2017 to 2019.
2. We have received no water quality complaints this month.
3. The Army Corp of Engineers inspected the retaining wall protecting the intake building. They found the structure to be in good condition and will need no repair.
4. The 2019 Consumer Confidence Report is now on the website and printed copies can be mailed to any citizen upon request.

City of
MUSKEGON HEIGHTS

2724 Peck Street
Muskegon Heights, Michigan 49444

Phone (231) 733-8860
Fax (231) 733-8867

MUSKEGON HEIGHTS INSPECTIONS SUMMARY

FOR MAY 3, 2019 – JUNE 27, 2019

1. **TOTAL REVENUE RECEIVED: \$28,570.69**
2. **TOTAL CONSTRUCTION VALUE: \$416,699.00**
3. **BUILDING PERMITS: 46**
4. **PLUMBING PERMITS: 21**
5. **MECHANICAL PERMITS: 15**
6. **ELECTRICAL PERMITS: 19**
7. **PROPERTY SALES INSPECTIONS: 21**
8. **BUILDING INSPECTIONS: 86**
9. **RENTAL INSPECTIONS: 302**
10. **TICKETS ISSUED: 36**
11. **TOTAL CODE ENFORCEMENTS: 342**

RESPECTFULLY SUBMITTED,



KAREY MORROW

CHIEF BUILDING OFFICIAL

KM/mh



Department of Public Works Report

June 27, 2019

Hon. Mayor Sims and City Council,

We made progress on several items noted below for the Utilities Division of the DPW in April 2019. Please review the following notes and feel free to provide feedback:

1. Water and Sewer department staff responded to a number of MISS DIG utility locate requests. Locate were mostly individual addresses for site specific work such as repairs to water and gas service leaks, power pole replacements and other spot repairs.
2. The MDOT received bids for improving Hackley Avenue from Hoyt Street to Manz Street on April 19. The low bidder is McCormick Sand, Inc. A pre-construction meeting was held, and the contractor indicates the start date is July 8, 2019 with a completion date of August 23. Notices were sent to residents along the route informing them of the start date. The work is weather dependent.
3. Two bids were received for the lead service line replacement project. Council awarded the bid, and we are arranging a preconstruction meeting with the contractor. This project is funded through a grant by the Michigan Department of Environment, Great Lakes and Energy (EGLE), formerly the MDEQ. Completion is September 15, 2019, per grant requirements.
4. A change order for the Reynolds Street Improvement Project was approved by the council. We are working with the contractor to arrange a preconstruction meeting to get the schedule. The change order completion date is September 15, 2019.
5. Staff has received correspondence from the City of Muskegon relating to converting Sanford and Peck Streets from Hackley Avenue to the north City Limits. Muskegon DPW received one bid for the work. The Muskegon Heights portion remains near \$30,000 as approved by Council. The work is planned to be completed prior to the start of school.
6. Deerpath dropped off the first scrap tire trailer in June. We were able to fill it with scrap tires. The second of three trailers is scheduled for delivery on July 15 and the third on August 19.
7. Staff has submitted an application to MDOT for improving Broadway Avenue from Sixth Street to Baker Street. The application is for a grant using Transportation Economic Development Funds (TEDF), and for construction in 2021. MDOT will announce successful projects in 2020.

Respectfully,

Doug Kadzban
DPW Director



Department of Public Works Report

May 30, 2019 – June 30, 2019

June 30, 2019

Honorable Mayor Sims and City Council,

This is what has been done or is being done within the DPW unit for the month of June

1. Patching Major / Local Streets
2. Trash pickup downtown area
3. We have had 9 downed trees
4. We also have filled the 1st of 3 tire trailers, 2nd trailer will be here July 15-19, so please if you know of anyone with tires have them bring them to the DPW as opposed to the crew having to pick them up from being dump everywhere
5. We also had the bathrooms @ Mona Lake repaired waiting on (1) lift pump before we can open to public!
6. Boat launch docks is completely under water, don't know if they will be able to be placed this season due to high water levels
7. The boys & girls club clean out the pavillon @ Mona Lake did an excellent job!
8. We are continuing to work with community groups for the betterment of the city to fights against blight
9. We have removed dumped items from 4 sites
10. Still picking up and disposing of items trash and debris from County cleanup
11. We also have started mowing City lots and terraces
12. Also did several repairs that were requested by the Woodcliff neighborhood association for J.O. Harris Park
13. Replaced 2 stop signs / Remove signs with no traffic control orders on them

14. Also placed stop & yield signs on RR Cross bucks as ordered by M-DOT
15. We also have the sweeping contractor out sweeping, we are working on the southeast quadrant at this time
16. Burials @ Mona View Cemetery –‘See attached report’-
17. Grade all gravel roads and did a few more alleys

Sincerely,

James Gardner

DPW

MONA VIEW CEMENTERY
MONTHLY REPORT
JUNE, 2019

Date	Name	Subject	Burial	Sales	Care	Sat	Sun	OT	Location	Lot Owner
JUN/03/19	Thomas Leola	Cremation	300.00						Block E, Lot 94, Sp# 12	Minor & Leola Thomas
JUN/03/19	Lewis Donnie Ray	Burial	600.00	467.50	82.50				Block H, Lot 102, Sp# 6	Musgrove April
JUN/03/19	Hammond Lyle	Cremation	300.00						Block H, Lot 170, Sp# 13 TH	Serio Michelle
JUN/03/19	Hammond Theresa	Cremation	300.00						Block H, Lot 170, Sp# 13 BH	Serio Michelle
JUN/07/19	Steindler Lewis	Burial	800.00						Block B, Lot 331, Sp# 4	Steindler Milton
JUN/20/19	Phillis Nelson	Cremation	300.00						Block H, Lot 148, Space #1	Nelson William & Phillis
JUN/21/19	Bonham William Charles Crema..		300.00						Block G, lot 27, Sp# 15	Zito Candace
JUN/29/19	Thornton Ladura	Burial	600.00	552.50	97.50				Block H, Lot 143, Sp# 2	Robinson Jackie

STONES

Dombrasuky Josephine	B	298	4	\$ 132.00
William & Candace Hoerenga	G	27	15 & 16	\$ 316.80

Number of Burials: 3

Cremations: 5

Number of Stones: 2



Planning and Community Development Department Report
05/03/19 – 06/27/19

TO: Honorable Mayor and Most Esteemed City Council

Since the department's last report submission, please note the following:

1. Housing Rehabilitation: Currently there are zero (0) projects out for bid and three (3) underway, under the Priority Repair Program. Under the Moderate Repair Program, there are zero (0) projects out for bid; two (2) projects underway with six (6) active applications/under review. Intake of new applications this reporting period were two (2); with seven (7) applications being distributed. One (1) application for the Property Improvement Program (PIP) was issued this reporting period.
2. Exterior Paint/Siding: The paint program is underway with five (5) applications being received during this reporting period. Currently we have five (5) out to bid and six (6) active applications. We are currently seeking bids for the completion of two (2) siding projects.
3. DTE – Energy Efficiency Initiative: This program provides for test, tune-ups and/or replacements of gas furnaces or boilers. Weatherization measures provided under this program include pipe wrapping, faucet aerators, shower heads, and programmable thermostat replacements. This reporting period, there was an intake of two (2) applications. Currently, we have two (2) active applications, with a total of thirty-seven (37) applications received to date.
4. Muskegon County Senior Millage (MCSM) / Senior Resources (SR): Funding Award was granted on May 14th with training for program operations being conducted on May 28th. Senior Residents are really embracing the Senior Millage Program. To date, approximately sixty (60) seniors have been identified and expressed interest in participating in the program. Of those sixty (60), forty-one (41) potential participants have been registered with SR and Identification (ID's) numbers have been assigned for processing. Two (2) bid rounds have been conducted involving repair assistance for fifteen (15) applicants. An additional twelve (12) applications were distributed, with an intake of seven (7) returned during the reporting period for review.
5. Demolition: Approximately six (6) properties have been identified and slated as dangerous and abandoned structures via the City's Inspections Department. Asbestos surveys are currently being conducted for remediation and demolishing. Section 106 Reviews are also underway via the State Historic Preservation Office (SHPO).

6. Acquisition, Development, and Resale (ADR): Provides for homeownership opportunity for income-eligible persons. The City anticipates revisiting this program during its next CDBG program year, providing funding is available to support project carryout.
7. Heights City Market: The Market is slated for opening; Friday, June 28, 2019 from 11:00 a.m. until 5:00 p.m. This will serve as Season 4 since the return of the City's Market. Staff continues to work in identifying additional funding and vendor support for continuance and building upon the existing market efforts of the City.
8. Report Status/Other: Muskegon County Community Foundation (MCCF), Double-Up Food Bucks (DUFb), Women Infant and Children (WIC) during market season and up to closeout, MSHDA, Integrated Disbursements Information Systems (IDIS), Drawdowns, HUD SF-424; 424D; 425, and HUD 4710, the 2516, HUD FORM 7, FORM 7015.16, Muskegon County Senior Millage (MCSM) Units of Service Report and HUD Federal Financial report(s). Reports are completed weekly, monthly and quarterly, depending on the report. Development of the 45th Program Year Annual Action Plan (AAP) has been completed and submitted to HUD for funding approval in the amount of \$439,320.
9. Planning/Zoning/Special Project/Outreach: Staff continues to issue, intake applications and support documentation for review by the Planning and Zoning Administrator. During the reporting period four (4) applications were issued, with three (3) being returned. A Planning Commission (PC) Meeting has been scheduled for July 18th at 5:15 p.m. in the City's Council Chamber to review three (3) Special Use Permit Applications involving Medical Marihuana Dispensaries. Training was held for both Planning and Zoning Board of Appeal (ZBA) Commissioners on June 20th involving policies and procedures. The ZBA held a public hearing on June 18th soliciting comments involving Mona Lake Mobile Park and the Zoning Administrator's interpretation of the zoning ordinance. Staff continues to work on updating dated plans, ordinances and zoning requirements. A presentation was provided by Staff on the City's Master Plan which has been updated.
10. Meetings: Continuum of Care (CoC) – Permanent Supportive Housing Meeting, United Way – Emergency Needs Meeting, Bethlehem Park Association Neighborhood Enhancement Meeting, Lead Coalition Meeting, Early Childhood Health Advisory Meeting, Interim City Manager Department Head Meeting(s), Inner-Office Department Meeting, Senior Millage (MCSM) Meeting(s), Muskegon County Lead Collaborative, Environmental Justice Forum, Muskegon County CoC, Woodcliffe and Crescent Neighborhood Association Meeting.
11. Capacity Building/Informational Request(s): The City provides information to those seeking to establish as a neighborhood association, restructure an existing, and/or learn how to establish a/as a non-profit organization. During this reporting period, no packets were issued and no inquiries were made.

c: Interim City Manager
City Clerk