

CITY OF MUSKEGON HEIGHTS EMPLOYMENT OPPORTUNITY

City Farmer's Market Manager

**Salary Range: \$12.00 - \$15.00 per hour
Employment Seasonal – May through October
10-20 hours per week**

The City of Muskegon Heights is seeking an experienced, outgoing person to manage its Downtown Heights City Market. The person selected must be able to work with diverse backgrounds, possess strong leadership qualities, have clear and effective communication skills, as well as have a passion for helping others.

MINIMUM QUALIFICATIONS:

- Education – GED or higher, associates and up preferred, but not required
- Knowledge of computers required

DESIRABLE QUALIFICATIONS:

- Knowledge of Women, Infants and Children (WIC), Electronic Benefits Transfer (EBT) and Double Up Food Bucks (DUFEB) program operations
- Specialized knowledge in produce marketing, nutrition, program development or other applicable fields
- Leadership, fundraising, grants writing, problem solving, creative thinking, self-motivation, strong communicator and organizational skills
- Experience volunteering and engaging community
- Spanish speaking skills a plus but not required

Please submit City application, which can be obtained in the City Manager's Office and is also available on the City website (www.cityofmuskegonheights.org), to the City of Muskegon Heights, ATTN: City Manager's Office, 2724 Peck Street, Muskegon Heights, MI. 49444 no later than Monday, May 16, 2016. **Resumes submitted without an application will not be considered.**

The City of Muskegon Heights Does Not Discriminate Against Anyone Because of Ancestry, National Origin, Place of Birth, Sex, Age, religion, Creed, Disability, Sexual Orientation, Gender Identity, Weight or Height.



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