



# Fourth Program Year CAPER

## GENERAL

### Executive Summary

In accordance with 24 CFR Part 91, Subpart F, Section 91.520, the City of Muskegon Heights, Michigan must submit a Consolidated Annual Performance Evaluation Report, (CAPER) to the U.S. Department of Housing and Urban Development (HUD). The information provided herein is in support of the City's actions taken that are in alignment with its 2016-2021 Regional Consolidated Plan (RCP) and the 2019 Program Year Action Plan (AP).

Each year the City, a federally designated Entitlement Community, makes application for funding under the Community Development Block Grant (CDBG) Housing and Urban Development (HUD) Program based upon a formula allocation. These funds are then used to meet long range goals/objectives as identified in its Consolidated Plan:

- To improve market conditions which may aid in stabilizing property values;
- To increase concentrations of single-family owner-occupied housing units;
- To enhance property values;
- To create a balance between rental verses owner occupied properties; and,
- To assist low-mod income homeowners with rehabilitation, this may provide for increased neighborhood stability.

Strategies used in meeting long range goals/objectives include, but is not limited to, the following:

- Concentrate public resources in support of the housing market, including improvements to infrastructure, code enforcement, public safety and other municipal services;
- Target public investments based upon the potential for financial returns to local residents by stimulating additional leverage of private reinvestments;
- Continue Citywide Homeowner Paint, Priority - Moderate - Substantial Repair Programs;
- Continue rigorous Code Enforcement Programs for rental, owner occupied and commercial properties;
- Continue to identify pre-1978 housing units with children under the age of 7 and that may have lead based hazards;
- Continue to implement HUD Section 3 Regulations, as best as possible, relative to all HUD supported projects; and,
- To expose recipients, whenever possible/applicable, to home repair education.

### Program Overview

Assessment of the one-year goals and objectives:

During the Program Year (PY), the City expended \$762,953.21 in funds to administer its CDBG Programs. Breakdown of funding sources are as follows:

CDBG: \$424,166.27  
 MCSM: \$298,121.95  
 DTE: \$ 40,665.00

The CAPER is specific to CDBG funds and outlines the use of HUD Allocations involving such funds. The City received **\$439,320** during its 2019/45<sup>th</sup> Program Year which covers the period from (July 1, 2019 – June 30, 2020). Please see below as it reflects the PY budgetary breakdown:

**ITEMIZATION OF: 2019 Program Year Budget**

<b><u>ADMINISTRATION/PROGRAM DELIVERY</u></b>	<b><u>AMOUNT</u></b>
General Administration	\$ 87,864
Rehabilitation Administration	\$ 75,000
<b><u>HOUSING SERVICES</u></b>	<b><u>AMOUNT</u></b>
Priority Rehabilitation	\$ 40,456
Moderate Rehabilitation	\$115,000
Exterior Paint/Siding	\$ 70,000
<b><u>PUBLIC SERVICES</u></b>	<b><u>AMOUNT</u></b>
Fair Housing	\$ 1,000
Code Enforcement	\$ C-O/R
Demolition	\$ 50,000

The programs/projects undertaken and their accomplishments in lieu of this funding is as follows:

General Administration: Provides funding for program administration, project design, and financial management of grants which are in alignment with the CDBG National Objectives. (21A-570.206)

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$87,864.00	\$0	\$87,864.00	\$87,864.00	\$0

Rehabilitation Administration: Provides funding in support of daily operations, all housing rehab and/or construction programs. (14H-570.202)

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$75,000.00	\$20,005.88	\$95,005.88	\$95,005.88	\$0

Priority Repair: Provides funding to finance one minor repair for owner occupied housing. (14h-570.202)

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
05	20	50	50

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$40,456.00	\$0	\$40,456.00	\$15,828.00	\$24,628.00

Moderate Rehabilitation: Provides funding to finance the replacement of one major repair for owner occupied housing in the area of an electrical, plumbing, and mechanical or roof repair. (14A-570.202)

## Jurisdiction

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
10	17	37	25

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$115,000.00	\$0	\$115,000.00	\$89,134.25	\$25,865.75

City Wide Paint/Siding: Provides funding paint, contractual painting services and/or siding for owner occupied housing units. (14A-570.202)

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
25	28	103	125

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$70,000.00	\$0	\$70,000.00	\$34,080.14	\$35,919.86

Fair Housing: Provides funding for furthering of fair housing objectives.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
4	4	16	20

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$1,000.00	\$190.00	\$1,190.00	\$1,190.00	\$0

Code Enforcement: Provides funding for code compliance, smoke detectors, inspections, and city wide blight abatement.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
25	25	130	125

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$0.00	\$7,149.00	\$7,149.00	\$7,149.00	\$0

Demolition: Provides funding to demolish dangerous and dilapidated structures.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
4	6	14	10

2019/45th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$50,000.00	\$43,915.00	\$93,915.00	\$93,915	\$0

## Managing the Process

The Planning and Community Development Department works to ascertain the compliance and carryout of programs and objectives based on HUD Regulations. The City continues to review the overall management of CDBG Programs and its effectiveness. Through technical assistance/guidance provided via HUD, the City has been able to better implement policies, procedures, and regulation compliance, while enhancing its program delivery of services.

## **Citizen Participation**

The public comment period will be offered in alignment with the City's Citizen Participation Plan. Public Notice will be given via the local newspaper for publishing on November 18, 2020. The comment period will be conducted for a period of 30 days commencing on November 18, 2020 and ending on December 18, 2020. The Public Hearing will be conducted via ZOOM on December 16, 2020 at 5:30 p.m. The ZOOM Public Hearing Link is: <https://us04web.zoom.us/j/76537821549?pwd=V1JyY1kwNU9aZWRIiR2diODQ5c2s5QT09>

As a result of COVID-19, the City is closed to the public. To view, print or request a copy of the Draft CAPER, please visit the City's website at [www.cityofmuskegonheights.org](http://www.cityofmuskegonheights.org) or email [carolynjcook@aol.com](mailto:carolynjcook@aol.com) or for questions involving the Draft CAPER, please call us at 231-733-8830.