



Second Program Year CAPER

General Overview: Planning & Community Development

Executive Summary

In accordance with 24 CFR Part 91, Subpart F, Section 91.520, the City of Muskegon Heights, Michigan must submit a Consolidated Annual Performance Evaluation Report, (CAPER) to the U.S. Department of Housing and Urban Development (HUD). The information provided herein is in support of the City's actions taken that are in alignment with its 2021-2026 Regional Consolidated Plan (RCP) and the 2022 Program Year Annual Action Plan (AAP).

Goals / Objectives / Strategies

Each year the City, a federally designated Entitlement Community, makes application for funding; under the Community Development Block Grant (CDBG) Housing and Urban Development (HUD) Program, based upon a formula allocation. These funds are then used to meet long range goals and objectives as identified in its Consolidated Plan such as:

- To improve market conditions which may aid in stabilizing property values;
- To increase concentrations of single-family owner-occupied housing units;
- To enhance property values;
- To create a balance between rental verses owner occupied properties; and,
- To assist low-mod income homeowners with rehabilitation, which may provide for increased neighborhood stability, etc.

Strategies used in meeting long range goals and objectives include, but is not limited to, the following:

- Concentrate public resources in support of the housing market, including improvements to infrastructure, code enforcement, public safety and other municipal services;
- Target public investments based upon the potential for financial returns to local residents by stimulating additional leverage of private reinvestments;
- Continue Homeowner Paint, Priority - Moderate - Substantial Repair Programs, city-wide;
- Continue rigorous Code Enforcement Programs for rental, owner occupied and commercial properties;
- Continue to identify pre-1978 housing units with children under the age of 7 which may impose lead based hazards;
- Continue to implement HUD Section 3 Regulations, as best as possible, relative to all HUD supported projects; and,
- To expose recipients, whenever possible and applicable, to education involving home repair.

Program Overview

During the Program Year (PY), the City expended **\$446,912** in CDBG funds to administer its HUD Programs. An assessment based on one-year goals, objectives and breakdown of funding is as follows:

The CAPER is specific to CDBG funds and outlines the use of HUD Allocations involving such funds. The City received **\$446,912** during its 2022/48th Program Year which covers the period from (July 1, 2022 – June 30, 2023). Please see the following page as it is reflective of the PY budgetary breakdown.

ITEMIZATION OF: 2022 Program Year Budget

<u>ADMINISTRATION/PROGRAM DELIVERY</u>	<u>AMOUNT</u>
General Administration	\$ 89,392
Rehabilitation Administration	\$ 50,337
<u>HOUSING SERVICES</u>	<u>AMOUNT</u>
Priority Rehabilitation	\$ 50,000
Moderate Rehabilitation	\$100,000
Exterior Paint/Siding	\$ 55,000
<u>PUBLIC SERVICES</u>	<u>AMOUNT</u>
Fair Housing	\$ 4,406
Code Enforcement	\$ 17,600
<u>INFRASTRUCTURE</u>	<u>AMOUNT</u>
Demolition	\$ 45,000
Public Facilities	\$ 25,187
Improved Neighborhoods	\$ 10,000

The programs/projects undertaken and their accomplishments in lieu of this funding is as follows:

General Administration: Provides funding for program administration, project design, and financial management of grants which are in alignment with the CDBG National Objectives. (21A-570.206)

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$89,392.00	\$0	\$89,392.00	\$89,392.00	\$0

Rehabilitation Administration: Provides funding in support of daily operations, all housing rehab and/or construction programs. (14H-570.202)

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$50,337.00	\$0	\$50,337.00	\$50,337.00	\$0

Priority Repair: Provides funding to finance one minor repair for owner occupied housing. (14h-570.202)

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
05	05	70	50

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$50,000.00	\$0	\$50,000.00	\$50,000.00	\$0

Moderate Rehabilitation: Provides funding to finance the replacement of one major repair for owner occupied housing in the area of an electrical, plumbing, and mechanical or roof repair. (14A-570.202)

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
10	10	72	25

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$100,000.00	\$0	\$100,000.00	\$100,000.00	\$0

City Wide Paint/Siding: Provides funding for paint/supplies, contractual painting or siding services for owner occupied housing units. (14A-570.202)

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
15	15	158	125

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$55,000.00	\$0	\$55,000.00	\$55,000.00	\$0

Fair Housing: Provides funding for furthering of fair housing objectives.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
4	4	24	20

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$4,406.00	\$0.00	\$4,406.00	\$4,406.00	\$0

Code Enforcement: Provides funding for code compliance, smoke detectors, inspections, and city-wide blight abatement.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
25	25	205	125

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$17,600.00	\$0	\$17,600.00	\$17,600.00	\$0

Demolition: Provides funding to secure, demolish and abate dangerous/dilapidated structures.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
3	3	19	10

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$45,000.00	\$0.00	\$45,000.00	\$45,000.00	\$0

Public Facilities: Provides funding for upkeep, improvements and/or equipment.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
2	2	20	10

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$25,187.00	\$0	\$25,187.00	\$25,187.00	\$0

Improved Neighborhoods: Provides funding for assessments, enhancements and/or area improvements.

Projected Accomplishments	Accomplishments	Year to Date	5 Year Goal
3	3	19	10

2022/48th Year Budgeted	Carry-Over/Reprogram	Total Funds	Expended	Balance
\$10,000.00	\$0	\$10,000.00	\$10,000.00	\$0

Managing the Process

The Planning and Community Development Department works to ascertain the compliance and carryout of programs and objectives based on HUD Regulations. The City continues to review the overall management of CDBG Programs and its effectiveness. Through technical assistance and guidance provided via HUD, the City has been able to better implement policies, procedures, and regulation compliance, while enhancing its overall program service delivery efforts.

Citizen Participation

The public comment period is being offered in alignment with the City's Citizen Participation Plan (CPP). Public Notice has been given via the local newspaper and published on August 20, 2023. The comment period will be conducted for a period, not less than fifteen (15) days commencing on August 28, 2023 and ending on September 15, 2023.

As part of the City's community outreach efforts and in affording citizens the opportunity to participate in the public comment process, please refer to the following Public Notice (as published) for more information:

CITY OF MUSEKON HEIGHTS
DRAFT: 48th Program Year
Consolidated Annual Performance Evaluation Report
Notice of Public Hearing
(B-22-MC-26-0027)

Notice is hereby given to the public of the availability of the City's DRAFT 48th Program Year (2022-2023) Consolidated Annual Performance Evaluation Report (CAPER). The CAPER report serves as an overall summary of the work performed under the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant Program during the program year: 7/1/2022-6/30/202. The City will accept public comments for a period of not less than fifteen (15) days regarding its CAPER: August 28, 2023 through September 15, 2023. Comments and questions received in written format during the public hearing process will be considered for inclusion, becoming a part of the City's official record.

An overview/presentation of the CAPER will be conducted during its Public Hearing: Thursday; September 14, 2023 at 4:30 p.m. at Muskegon Heights City Hall (Council Chambers); 2724 Peck Street; Muskegon Heights, MI 49444. For more information visit the City's website at www.muskegonheights.us.

In complying with HUD requirements and the City's Citizen Participation (CPP) process, the Draft CAPER is being made available for review as follows:

- Onsite – Visit the Planning & Community Development Department: 2724 Peck Street; Muskegon Heights, MI 49444;
- City website – muskegonheights.us;
- Email inquiries/request - ccook@muskegonheights.us;
- Public Hearing (see above); and,
- Direct, call – 231-733-8830.

For onsite CAPER review, please be advised of the following: staff hours are Monday-Thursday, 8:00 a.m. until 6:30 p.m. For more information, please visit the City's website.

PUBLISH: 08/20/2023



PUBLIC COMMENT FORM

(OPTIONAL)

Date: _____ Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Document Title:

Return completed forms to:
City of Muskegon Heights – P&CDD
2724 Peck Street; Muskegon Hts., MI 49444 or email scan to carolynjcook@aol.com